



FAMILY REGISTRATION  
GRADES K- 8  
2017-2018

**Please complete requested information on both the front and back of all forms.**

Family Name: \_\_\_\_\_

Are you or a family member a graduate of Saint Ambrose? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes: Year \_\_\_\_\_ Name (s) (maiden name if applies) \_\_\_\_\_

If yes: Year \_\_\_\_\_ Name (s) (maiden name if applies) \_\_\_\_\_

If yes: Year \_\_\_\_\_ Name (s) (maiden name if applies) \_\_\_\_\_

CHILDREN NAMES:	2017/2018 GRADE:	REGISTRATION FEE:

**TOTAL REGISTRATION FEES:** \_\_\_\_\_

**TUITION RATES & FEES FOR THE 2017-18 SCHOOL YEAR; GRADES K-8**

PARISHIONERS					
Students	Tuition	Registration Fee	Technology Fee	Student Service Fee	TOTAL DUE
1	\$2,900	\$100	\$100	\$75	<b>\$3,175</b>
2	\$5,150	\$200	\$200	\$150	<b>\$5,700</b>
3	\$6,775	\$300	\$300	\$225	<b>\$7,600</b>
4	\$8,400	\$400	\$400	\$300	<b>\$9,500</b>
5	\$9,525	\$500	\$500	\$375	<b>\$10,900</b>

NON-PARISHIONERS					
Students	Tuition	Registration Fee	Technology Fee	Student Service Fee	TOTAL DUE
1	\$3,875	\$100	\$100	\$75	<b>\$4,150</b>
2	\$7,015	\$200	\$200	\$150	<b>\$7,565</b>
3	\$10,535	\$300	\$300	\$225	<b>\$11,360</b>
4	\$14,055	\$400	\$400	\$300	<b>\$15,155</b>
5	\$17,575	\$500	\$500	\$375	<b>\$18,950</b>

**Note: The \$100 registration fee is due up front to reserve your child's spot.**

Saint Ambrose Parish is blessed to offer significant support to active, registered families in our parish community. Please see the Parish Commitment Form for information about parish registration and participation. If you are a member of a different parish, you are still most welcome at Saint Ambrose. Contact your Pastor to discuss and arrange for their support and tuition assistance for your child(ren). We want to work with your family to ensure a Catholic education is possible for every child. Financial Aid is available; please contact the school office for more information.

## SAINT AMBROSE SCHOOL PARISH COMMITMENT FORM

Saint Ambrose Parish is blessed to sponsor and support a Catholic parish-based school. We firmly believe that as parents, you are the first and best teachers of your child(ren) in the ways of the Lord. It is our privilege to support you in this most important work of helping your child(ren) grow as holy, bright, faithful, compassionate leaders for our world. We are firmly committed to helping you and your child(ren) develop a strong faith foundation based on our Catholic faith and values. Supporting a strong, vibrant and comprehensive school is an integral part of the mission of the Church and our parish community. Our commitment to you and your child(ren) is firm and passionate. We ask you to make an equally dedicated commitment to our parish and school community.

Saint Ambrose School is supported by tuition per child as well as a substantial subsidy provided by the parishioner contributions of Saint Ambrose Parish. To provide children with a quality education and formation within a holistic Catholic environment, parish revenues are necessary to meet these costs.

In light of these principles, Saint Ambrose School requires the following commitment from all parents and/or guardians as part of the annual registration/re-registration process.

### COMMITMENT STATEMENT

As parent(s) or guardian(s) of students at Saint Ambrose School, I (we) commit to the following:

- a. Regular weekly attendance at weekend Mass with our child(ren).
- b. Active participation in the sacramental life and ministries of the parish of Saint Ambrose, this is reception of Eucharist and Reconciliation and involvement in the good works of the parish and the universal Church.
- c. We ask all of our members to practice good stewardship and consider a meaningful tithe to the Lord in support of our parish community. Every family in Saint Ambrose is asked to consider a weekly offering of one hour of wages per week. New families enrolling for the 2017-2018 school year are required to be registered in the parish and enrolled in ACH (automatic giving) to receive tuition with parish support.

I (we) understand that annual re-registration of the child(ren) in Saint Ambrose School is contingent upon my (our) fulfillment of the above commitment.

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Parent/Guardian Signature

Date

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Family Last Name (Please Print)

Parish

# INFORMATION REGARDING LEGAL CUSTODY

Must be completed as part of the registration/re-registration agreement

NAME OF STUDENT(S)	GRADE FOR 2017/2018

Child(ren) lives with (please indicate child's address below)

- both parents
- mother as residential parent
- father as residential parent
- grandparent(s) (with legal custody)
- other – please explain: \_\_\_\_\_
- shared parenting Please indicate days: \_\_\_\_\_

Residential parent/guardian:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_

Is there a court order (or pending order) affecting the custody and/or residency of the child?  
Yes \_\_\_\_\_ No \_\_\_\_\_

*Please attach a certified copy of the entire court order including the case number and those sections referring to visitation rights and contact with the school. Also, include the page bearing the judge's signature and court seal. This copy should include any and all modifications made as of the date of registration of the child in this school. It is also the responsibility of the parents to inform the principal of any subsequent modifications during the child's tenure at the school.*

Non-residential parent:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_

Does the non-residential parent have visitation rights? \_\_\_\_\_

Is there a court decision that states that the non-residential parent should **NOT** receive school information or attend school activities? \_\_\_\_\_

Is the non-residential parent responsible for paying tuition? \_\_\_\_\_

**A complete copy of the school's procedures dealing with family custody situations is on file in the school office.**

\_\_\_\_\_  
Parent/Guardian

\_\_\_\_\_  
Date

## **FAMILY CUSTODIAL SITUATIONS - RELATIONSHIP WITH SAINT AMBROSE SCHOOL POLICY**

Saint Ambrose School is finding an increasing number of families experiencing transitions in parental custodial relationships. In addition, laws governing divorce settlements and custody have been recently changed. For this reason we find it necessary to clarify and re-state the usual procedures followed by the administration and faculty in dealing with parents in such situations. In two-parent families it is assumed that both parents are living at the same address unless we have been notified otherwise. Saint Ambrose School personnel will, therefore, send home notices, communications, etc. with the child. It is assumed that both parents are communicating regarding the child and that all information is shared by and between the parents. This information includes but is not limited to conference appointments, report cards, mid-quarters, discussions with school personnel, and tuition statements.

In families experiencing separation of parents, or pending divorce, the above information will be sent home with the child to which every parent currently has care of the child. It is assumed that this information is shared by the parents and between the parents. Since this situation frequently impacts on a child's achievement and interactions at school, parents are asked to inform both the principal and teacher of this fact so that appropriate support can be given to the child. Saint Ambrose School personnel cannot proceed on hearsay, rumors, or demands of a parent, but only with the appropriate documentation detailed below.

In cases of an actual divorce decree involving clear custody by one parent, the principal is to be informed by the residential parent of this fact. A copy of the entire decree bearing the case number, including the pages referring to the custody and the relationship with the school, and the final page bearing the judge's signature are to be submitted to the principal. Unless the decree indicates otherwise, school communication will be sent home to the residential parent. Residential parents should understand, however, that unless the divorce decree specifically limits the non-residential parents' right to access to records, the non-residential parent has a right to the same access as the residential parent. We will, unless instructed by a Court Order, release such records upon request to the non-residential parent. "Records" includes official transcripts, report cards, health records, referrals for special services, and communications regarding major disciplinary actions. It does not include daily class work and papers, or routine communications sent through the children to the home of residence. In these cases the custodial parent is asked to cooperate with the school and share this information directly with the non-custodial parent. This avoids time-consuming duplication of services.

Further, you should realize that unless restricted by Court Order, any non-residential parent has the right to attend any school activity of their child that includes sports activities and class programs. Parents should keep each other informed as to these activities to avoid duplication of communications and to allow the school to better attend to the duty of teaching your children. In cases of 'joint custody' (shared parenting agreements) entitling both parents access to school personnel and activities, it is assumed that one copy of communications and information will be sent home with the child and that this will be shared by and between parents.

Regarding parent conferences in all custody situations: it is preferred and will be the general procedure that one conference appointment be scheduled 'jointly' if both parents wish to be present. It is assumed that parents are able to set aside differences and to come together on behalf of their child for this time. A joint conference further insures that both parents are given the same information at the same time, thereby avoiding misunderstanding, misinterpretations. In cases where joint conferences are clearly neither possible nor desirable by all parties involved, alternate arrangements may be discussed with the principal, subject to the approval of both parents, and further reviewed by Saint Ambrose School's legal counsel. Every effort will be made to keep communications open with both parents while at the same time avoiding duplication of services and excessive demands on the teacher's time.

Visitation should generally begin at the home of one of the parents and not at school. It is hoped that visitation arrangements would reflect the sensitivity of both parents to the consistency and routines that foster security in a child and allow for school responsibilities and homework to be taken care of during the school week.

If there are questions concerning this re-statement of procedures or circumstances you feel necessitate other arrangements, please contact the principal personally.