

HOT LUNCH FREQUENTLY ASKED QUESTIONS

Why are the menus sent out so early in the month for the following month? The reason for this is that each order needs to be opened and checked for accuracy. If there is a discrepancy in your order, a copy of it along with a note will be sent home.

Can I send in my order once the month has started? This will no longer be permitted. All late orders will be returned to the family and will need to be submitted on a daily basis.

Why should I read the monthly newsletter? The monthly newsletter contains important information. Please keep one on hand especially if you use the daily buy method instead of the monthly ordering method. This form always includes dates that are important such as classroom field trips, days off and dates that the kitchen may not be available. We try to inform you as much as possible but often time's, things are planned after the newsletter has gone out. I try to keep in contact with the teaching staff as much as possible to avoid lunch problems.

What happens if I pay for a lunch on a day that my child has a field trip? Take the credit on the next months order; just specify what the credit is for. **Keeping track of your child's credits are the responsibility of the parents.** I try to remind parents throughout the year to use them.

What happens if my child packs a lunch on the day that he/she ordered? I will always verify this with the child's actual order form. If the child did order a lunch, I will try to have the child take the hot lunch and take the packed lunch home. This is because once the food is made you are no longer able to take a credit for it. If I receive either a note or a phone call in the morning from a parent, I would be happy to honor the credit.

What happens if I forget to pack my child a lunch and they don't have any money to purchase one? Your child will be offered a hot lunch or the PTU supplied Nutragrain Bar and Fruit Cup. Money is expected to be turned in the next day. If a family does not pay after 3 lunches were provided on credit, they will no longer be offered the hot lunch. **N/A this year due to free lunches.**

I owe the lunch program money but I have credits owed to me because my child was sick, what do I do? Please do not assume that I know that you have a credit. Return the bill with a note stating that you are using up whatever credits you are using.

What should my child do if they do not finish either their packed lunch or hot lunch? Although we do encourage the children to eat what they can, we unfortunately see A LOT of food thrown away. Please instruct your children to bring their unopened food home. Our share tray will not be used again this year.

Who makes up the menu? Nutrition Services makes up the menus for all the schools that participate in their program. They follow the strict guidelines set up by the government.

My child switched schools and previously qualified for the Free and Reduced program. Does he/she automatically qualify at St. Ambrose? Unfortunately no; a new application needs to be filled out and submitted immediately to the cafeteria. Qualification does not start until we receive a written response from the Diocese. **This does not pertain to this year but we**

strongly encourage those that feel they may qualify to complete the application because the school receives additional funding for those that qualify.

I qualified for the Free and Reduced Program last year at St. Ambrose; do I qualify automatically for this year?

Yes, you do for the month of August/September ONLY. Unless you have received written notification from the Diocese, a new application MUST be completed. Your benefits run out October 1st at which time, you will be responsible to pay full price for your child's meals. The sooner you get the applications in, the sooner they get downtown. The only step that I have in this process is to make sure that the applications are filled out properly and to mail them. Everything else is handled through the Diocese. **Once again, this does not pertain to this year but we strongly encourage you to complete it if you think you might qualify.**

My child forgot their lunch and didn't eat anything all day, why is that? It is the child's responsibility to let someone know if they do not have a lunch. It happens all the time and it's nothing to be ashamed of. The lunch aides do walk around but don't always catch the fact that a child does not have a lunch. I will always offer them a lunch or nutragrain bar and a fruit cup. There have been times that a child refused what was offered to them.

Why can't my child bring money down at lunch time to pay for his/her lunch? I know exactly how much food I will need to cook from your monthly order sheets that you turn in and by the number of daily buys that I receive from the office in the morning. I do bake extra if it's available. That is why the Daily Buy Procedure is set up and should be followed. If your child continually comes down with money, a note will be sent home. It is also difficult because we do not have a cashier and I have to stop serving to attend to these matters. The Daily Buy Procedure is as follows: The front of an envelope should include Name/grade/room number/meal choice. If a meal choice is not chosen, the child will most likely receive the main item. **ALTHOUGH LUNCHES ARE FREE A NOTE STILL NEEDS TO BE SENT IN.**

My child has allergies, how do I know if the food is safe for him/her? I am more than willing to work with you on this one. Just email me at bsaxon@staschool.us with the meal choices that your child is interested in and I will order the item in to check the ingredients. It is up to the parent to contact me on a monthly basis to check for ingredients in products. Children with milk allergies/concerns will be offered Lactaid or Soy Milk. It will be up to your child if they want it or not. There must be documentation regarding milk allergies to receive the Lactaid or Soy milk.

What happens if my child loses his/her lunch ticket? The Diocese has come up with a new policy. We are now to keep track of lost, stolen and misused tickets. After the second time that this occurs, a note will be sent to the child and parent notifying them that after the third occurrence during the school year, they will be refused a lunch. This is usually not an issue for us but I must notify all parents of the new guideline.