



HOW TO APPLY FOR EDCHOICE SCHOLARSHIPS

STEP 1: Complete the EdChoice Scholarship Program 2023-2024 Request Form.

STEP 2: Scan and email completed EdChoice Scholarship Program 2023-2024 Request Form and copy of recent utility bill (water, electric, gas, landline phone, sewer, cable/internet for proof of address) to Maryellen Newrones at MNewrones@StASchool.us **OR** drop off at the school office. School office hours are Monday through Friday 9:00 am-3:30 pm. All information is confidential.

STEP 3: Complete Income Verification form using the Ohio Department of Education (ODE) ONLINE portal. Go directly to this website to create an account and submit your family's income verification: <https://safe.ode.state.oh.us/portal>.

For step by step information, watch the Parent Income Verification Tutorial: [View Tutorial Here!](#)

SCHOOL OFFICE will upload the EdChoice Scholarship Program Request forms, student birth certificates and utility bills to our EdChoice Scholarship portal.

STEP 4: Receive Confirmation Email

Once ALL documents are received you will receive a confirmation email from the Saint Ambrose Catholic School office. Award status will be communicated directly from the State once approved.

For questions, please contact Mrs. Maryellen Newrones in the school office.

MNewrones@StASchool.us or 330-460-7353.